



**STATE OF NEW YORK  
INSURANCE DEPARTMENT**  
25 BEAVER STREET  
NEW YORK, NEW YORK 10004

**NOTE: WITHDRAWN EFFECTIVE MARCH 10, 2005**

**Supplement No. 1 to  
Circular Letter No. 30 (1999)  
November 22, 2000**

**TO: All Motor Vehicle Self-insurers and Insurers Licensed to Write Motor Vehicle Liability Insurance in New York State**

**RE: Designation of a Contact Person Concerning Assessments for Conciliation and Arbitration Costs**

Circular Letter No. 30 of 1999 advised that, as of December 1, 1999, the Department transferred responsibility for the conciliation function of the No-Fault arbitration process to the American Arbitration Association (AAA) and the AAA has established a New York No-Fault Conciliation Center to perform that function. With the transfer of this function, the AAA now has responsibility for the administration of the entire New York No-Fault arbitration program. The Department has been working with the AAA to improve the Department's regulatory oversight of the No-Fault reparations system.

In order to efficiently address issues involving the AAA's billing for costs of the administration of the No-Fault arbitration program, each insurer and self-insurer must designate an individual who will serve as the contact person for assessments with respect to the costs of the Conciliation Center and the Arbitration program. The contact person should be available to handle communications regarding any unpaid assessments for prior years as well as the current assessments. The name, title, address, telephone number and e-mail address of the contact person for assessments should be provided in writing to:

Ms. Carol Briguglio  
Director of Education and Arbitrator Services  
American Arbitration Association  
666 Old Country Road, Suite 603  
Garden City, New York 11530

Any questions may be directed to Ms. Briguglio at 516-719-1525.

Very truly yours,

Mark Presser  
Assistant Deputy Superintendent & Chief  
Property Bureau