



**STATE OF NEW YORK  
INSURANCE DEPARTMENT**  
25 BEAVER STREET  
NEW YORK, NEW YORK 10004

George E. Pataki  
Governor

Gregory V. Serio  
Superintendent

**Circular Letter No. 8 (2003)**  
**March 24, 2003**

**TO: ALL DEPARTMENT LICENSEES AND INSURANCE PRODUCER ORGANIZATIONS**

**RE: EXEMPTION FROM COMPLETION OF CONTINUING EDUCATION (CE) REQUIREMENTS FOR THOSE  
LICENSEES SERVING ACTIVE MILITARY DUTY**

**STATUTORY REFERENCE: SECTION 2132(b)(2) OF THE INSURANCE LAW**

With the activation of United States military personnel for service both overseas and to protect our homeland, the Insurance Department recognizes there are concerns regarding the continuation of licenses for those individuals. In order to avoid imposing additional burdens and hardships on those who have put aside their personal and professional interests to serve their country, the Department will grant an exemption from the requirements of Section 2132 (continuing education) to all those licensees called to active military duty during the term of their license(s). Without this exemption an applicant for renewal or relicensing would be ineligible to apply until all CE requirements are completed.

Any affected licensee, when applying for renewal or relicensing, should send their application with a copy of their orders or other military documentation certifying their active duty status to Licensing Services requesting the CE exemption.

Any questions can be directed to the following:

Clark Williams  
Assistant Director, Licensing Services  
New York State Insurance Department  
One Commerce Plaza  
Albany, New York 12257  
Phone (518) 474-6051  
E-Mail: [licensing@ins.state.ny.us](mailto:licensing@ins.state.ny.us)

Very truly yours,

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Salvatore Castiglione  
Assistant Deputy Superintendent and  
Bureau Chief, Consumer Services &  
Licensing Bureaus