

APPLICATION

By _____

**FOR PERMISSION TO ESTABLISH, MAINTAIN AND OPERATE A PUBLIC
ACCOMMODATION OFFICE**

Application is hereby made for permission to establish, maintain and operate a public accommodation office at _____

_____ as an adjunct to branch/principal office (choose one) located at _____.

Additional information concerning the proposal may be obtained from (name and telephone number) _____.

The following statements are made in support of the application:

(1) The Board of Directors/Trustees of the applicant has adopted a resolution authorizing this application and designating the undersigned to submit it.

(2) The costs of establishing the office are estimated at \$_____, of which \$_____ is for acquisition of land and buildings, or leasehold improvements. The contemplated expenditure for bank premises shall be incurred within relevant statutory limits (i.e., Banking Law Section 98.1(a) (banks/trust companies), 235.9(a)(1) (savings banks), or 381.1(a) (savings and loan associations)).

(3)(a) The applicant has, or will have, the right to occupy the premises necessary for the proposed office by virtue of () a lease (or an option to lease), () a purchase agreement (or an option to purchase), or () the following arrangement: _____

(b) The applicant agrees that no lease (or similar agreement) for the proposed premises will contain a clause prohibiting the landlord from renting space to another banking institution, in accordance with Section 674-a of the Banking Law.

(4) The proposed site has been appropriately zoned to permit the operation of a banking office.

(5) No officer, director, trustee, employee, or major stockholder of the applicant has an interest, direct or indirect, in the site or premises at the proposed branch location, or in the construction of such premises, except as follows (if no exceptions, so state): _____

(6) Establishment of the proposed office does not conflict with any of the provisions of the New York State Historic Preservation Act.

(7) The proposed office will consist of the following (e.g., drive-up teller lanes, walk-up window, interior teller stations, etc): _____

_____.

(8) The services to be conducted at the proposed office will be in compliance with Section 193 of the Banking Law.

(9) The distance between the proposed public accommodation office and the office to which it is to be an adjunct is _____ feet, measured as prescribed by Section 192 of the Banking Law.

(10) Any ATMs available for use after the regular banking hours of the proposed office will be in compliance with the ATM Safety Act, as set forth in Article II-AA of the Banking Law.

(11) The applicant is aware of and has given due consideration to adopting appropriate security measures in accordance with industry standards.

(12) The proposed office is expected to become operational on or about _____

The undersigned hereby certifies that the above is true and correct.

(signature of authorized officer)

Date: _____

(type/print name and title)

Enclosures:

_____ Check for [please refer to the Department's [Application Fee Schedule](#)] payable to the "Superintendent of Financial Services the State of New York"