



An Equal Opportunity/Affirmative Action Employer

## **Announcement of Intention to Fill a Job Vacancy**

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### **Senior Fair Lending Specialist (Financial Services Specialist 2 (Fair Lending), SG-23)**

**Location:** One State Street, New York City

**Business Unit:** Consumer Examinations Unit

**Negotiating Unit:** Professional, Scientific and Technical (PEF)

Please note that a change in negotiating unit may affect your salary, insurance and other benefits.

**Salary:** The starting salary for this position is \$84,156 with periodic increases up to \$106,454.

**Positions located within the New York City metropolitan area, as well as Suffolk, Nassau, Rockland, and Westchester Counties, are also eligible to receive an additional \$3,400 annual downstate adjustment.**

**Appointment Status:** Permanent

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The New York State Department of Financial Services seeks to build an equitable, transparent, and resilient financial system that benefits individuals and supports business. Through engagement, data-driven regulation and policy, and operational excellence, the Department and its employees are responsible for empowering consumers and protecting them from financial harm; ensuring the health of the entities we regulate; driving economic growth in New York through responsible innovation; and preserving the stability of the global financial system.

The Department of Financial Services is seeking candidates for the position of Senior Fair Lending Specialist in Consumer Examinations Unit within the Consumer Protection and Financial Enforcement Division. Duties include, but are not limited to, the following:

- Supports redlining investigations;
- Assists in the coordination of fair lending examinations;
- Reviews fair lending plans of institutions requested by Licensed Financial Services (LFS) and other DFS business units.
- Runs call reports for exams;
- Analyzes exam findings with Fair Lending Specialists and examiners to determine whether patterns of discriminatory practices exist;
- Tests the accuracy, integrity and consistency of data received from institutions;
- Assists team with special projects while lending technical expertise and support to these projects;
- Assists in the compilation and preparation of examination reports;
- Presents initial, interim and final results of data analysis in a manner accessible to non-technical audiences, including the Department's non-technical staff and industry representatives;
- Develops, manipulates and maintains data files using commercially available software (MS Excel, MS Access, Fair Lending Wiz);
- Participates in the technical review, analysis, and examination of financial entities for compliance with related consumer protection laws and regulations; and
- Other duties as assigned.

## **Preferred Qualifications**

- Ability to work independently and be resourceful in utilizing tools and information.
- Knowledge of Consumer Compliance Fair Lending and Consumer Reinvestment Act regulations and examination requirements.
- Strong qualitative, analytical and communication skills with a focus on writing concisely.
- Experience with: MS Access, MS Excel.

## **Appointment method:**

Candidates must meet the minimum qualifications listed below in order to be eligible for appointment.

**Non-Competitive:** A Bachelor's Degree in Banking, Business, Business Administration, Consumer Sciences, Finance, Economics, Econometrics, or Housing and three (3) years of specialized experience in the following:

- Designing and performing fair lending analyses related to all types of credit extensions in a Banking or a related financial industry, consulting firm, non-profit organization, or fair housing group.

A Master's Degree in one (1) of the related fields or a J.D. may substitute for one (1) year of specialized experience. A Ph.D. in one (1) of the related fields may substitute for two (2) years of specialized experience.

**To Apply:** Interested qualified candidates must submit a resume and letter of interest **no later than July 1, 2024** to the email address listed below. Please include the Box # (**Box FSS2FL-SFLS-07800**) in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Tyler Lebel  
Box FSS2FL-SFLS-07800  
New York State Department of Financial Services  
Office of Human Resources Management  
One Commerce Plaza, Suite 301  
Albany, NY 12257  
Email: NCE.Notifications@dfs.ny.gov  
Fax: (518) 402-5071

**All candidates that apply may not be scheduled for an interview.**

## **Public Service Loan Forgiveness**

Employment with New York State qualifies an individual for Public Service Loan Forgiveness (PSLF). This program forgives the remaining balance on any Direct Student Loans after you have made 120 qualifying monthly payments while working full-time for a U.S. federal, state, local, or tribal government or not-for-profit organization. To learn more about the program and whether you would qualify, please visit: <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>

## **AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS**

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

All people with disabilities are encouraged to apply to all jobs for which they meet the minimum qualifications.

***Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Office of Employee Relations at (518) 473-3130 or via email at [response@oer.ny.gov](mailto:response@oer.ny.gov).***