



An Equal Opportunity/Affirmative Action Employer

Announcement of Intention to Fill a Job Vacancy

Pharmacy Policy Advisor (Special Assistant, NS)

Location: One Commerce Plaza, Albany

Business Unit: Pharmacy Benefits

Negotiating Unit: Management Confidential (MC)

Please note that a change in negotiating unit may affect your salary, insurance and other benefits.

Salary: \$100,845 - \$127,474 (salary commensurate with experience)

Appointment Status: This is an appointment to a position in the exempt jurisdictional class.

Appointment to this position is pending Governor Appointment's Office and Division of Budget approval.

The New York State Department of Financial Services seeks to build an equitable, transparent, and resilient financial system that benefits individuals and supports business. Through engagement, data-driven regulation and policy, and operational excellence, the Department and its employees are responsible for empowering consumers and protecting them from financial harm; ensuring the health of the entities we regulate; driving economic growth in New York through responsible innovation; and preserving the stability of the global financial system.

The Department of Financial Services is seeking candidates for the position of Pharmacy Policy Advisor (Special Assistant) in the Pharmacy Benefits Bureau. Reporting to a designee of the Deputy Superintendent, the Special Assistant will be a member of the PBM regulatory team with an expertise in pharmacy. Duties include, but are not limited to, the following:

- Provides expert guidance and advice to the PBM regulatory team regarding pharmacy operations and PBM interactions with pharmacies, including but not limited to:
 - Advising on the impact of PBM policies and procedures on pharmacy business from both the perspective of chain and independent pharmacies;
 - Reviewing policy proposals for impact on pharmacy operations such as cost impact; and
 - Spotting issues and impacts of pre-proposed regulations with an eye towards impacts on pharmacy businesses and presenting solutions;
- Consults with other team members on regulations including briefing bureau leadership on proposed regulations' impact on the pharmacy industry;
- Provides expert guidance on how PBMs conduct audits of pharmacies;
- Provides expert advice on the role of PBMs in the daily life of a pharmacist and develop policy proposals to lessen any burdens on pharmacist imposed by PBM practices;
- Manages interactions with pharmacies and pharmacist advocacy groups and reviewing submissions from these groups;
- Drafts summaries of submissions with technical pharmacy information for review by bureau leadership;
- Provides advice regarding verified complaints from pharmacies including performing first level review of the complaint from a non-legal perspective for veracity of the claimed wrongs;
- Prepares and presents explanations of drug uses and related clinical information and the effects of proposed agency action on the delivery of those drugs;
- Assist in establishing protocols and examinations practices for PBMs including policy advise on interactions with pharmacy businesses in those examinations;

- Reviews public comments on regulations for technical pharmacy information and pharmacy operational information and prepare responses;
- Be the team subject matter expert on pharmacy operations; and
- Other duties as assigned by the Deputy Superintendent or her designee.

Preferred Qualifications

- Possession of license and current registration to practice pharmacy in New York State, and three years of post-licensure experience.

Appointment method:

This is an appointment to a position in the exempt jurisdictional class. As such, the incumbent of this position would serve at the pleasure of the appointing authority.

To Apply: Interested qualified candidates must submit a resume and letter of interest **no later than February 17, 2025** to the email address listed below. Please include Box# (**Box SA-PPA-00145**) in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Please be advised that the New York State Department of Financial Services does not offer sponsorship for employment visas.

Kara Waters
Box SA-PPA-00145
New York State Department of Financial Services
Office of Human Resources Management
One Commerce Plaza, Suite 301
Albany, NY 12257
Email: NCE.Notifications@dfs.ny.gov
Fax: (518) 402-5071

All candidates that apply may not be scheduled for an interview.

Public Service Loan Forgiveness

Employment with New York State qualifies an individual for Public Service Loan Forgiveness (PSLF). This program forgives the remaining balance on any Direct Student Loans after you have made 120 qualifying monthly payments while working full-time for a U.S. federal, state, local, or tribal government or not-for-profit organization. To learn more about the program and whether you would qualify, please visit: <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>

AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

All people with disabilities are encouraged to apply to all jobs for which they meet the minimum qualifications.

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Office of Employee Relations at (518) 473-3130 or via email at response@oer.ny.gov.