



An Equal Opportunity/Affirmative Action Employer

Announcement of Intention to Fill a Job Vacancy

Assistant Deputy Superintendent for Portfolio Management, NS

Location: Albany or New York City

Business Unit: Technology Bureau

Negotiating Unit: Management Confidential (MC)

Please note that a change in negotiating unit may affect your salary, insurance and other benefits.

Salary: \$123,793 - \$156,224 (salary commensurate with experience)

Positions located within the New York City metropolitan area, as well as Suffolk, Nassau, Rockland, and Westchester Counties, are also eligible to receive an additional \$4,000 annual downstate adjustment.

Appointment Status: This is an appointment to a position in the exempt jurisdictional class.

Appointment to this position is pending Governor Appointment's Office and Division of Budget approval.

The New York State Department of Financial Services seeks to build an equitable, transparent, and resilient financial system that benefits individuals and supports business. Through engagement, data-driven regulation and policy, and operational excellence, the Department and its employees are responsible for empowering consumers and protecting them from financial harm; ensuring the health of the entities we regulate; driving economic growth in New York through responsible innovation; and preserving the stability of the global financial system.

The Department of Financial Services is seeking a highly skilled and experienced Transition to Operations Manager to join our dynamic PMO team. The incumbents for this position will be responsible for transitioning IT initiatives from Project Management to Operations. This role requires strong project management skills and effective communication abilities to ensure seamless handoff from the PMO to operations. Duties will include, but not be limited to:

- Creates and executes detailed transition plans, outlining tasks, timelines, and resources;
- Facilitates knowledge transfer from project teams to operational support teams to ensure a smooth handover and ongoing service management;
- Coordinates with project management teams and departments, such as development and IT service desk teams, to ensure alignment with transition objectives;
- Monitors and evaluates the progress of transitions, addresses issues as they arise;
- Communicates changes to relevant stakeholders and manages resistance effectively;
- Provides training and support to business unit staff during transition periods; and
- Other duties as assigned.

Preferred Qualifications

- Bachelor's degree and seven years of relevant IT Project Management experience;
- Strong project management experience, excellent problem-solving skills, and effective written and verbal communication abilities;

Appointment method:

This is an appointment to a position in the exempt jurisdictional class. As such, the incumbent of this position would serve at the pleasure of the appointing authority.

To Apply: Interested qualified candidates must submit a resume and letter of interest **no later than May 30, 2025** to the email address listed below. Please include Box# **(Box ADSPM-ADS-10218)** in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Please be advised that the New York State Department of Financial Services does not offer sponsorship for employment visas.

Nate Keiper
Box ADSPM-ADS-10218
New York State Department of Financial Services
Office of Human Resources Management
One Commerce Plaza, Suite 301
Albany, NY 12257
Email: NCE.Notifications@dfs.ny.gov
Fax: (518) 402-5071

All candidates that apply may not be scheduled for an interview.

Public Service Loan Forgiveness

Employment with New York State qualifies an individual for Public Service Loan Forgiveness (PSLF). This program forgives the remaining balance on any Direct Student Loans after you have made 120 qualifying monthly payments while working full-time for a U.S. federal, state, local, or tribal government or not-for-profit organization. To learn more about the program and whether you would qualify, please visit: <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>

AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

All people with disabilities are encouraged to apply to all jobs for which they meet the minimum qualifications.