ATTACHMENT 1: SUBMISSION CHECKLIST
C000638 – Actuarial Rate Setting Services

_____ _____
Bidder Name Date

Cost Proposal:

1. Did Bidder provide a complete and responsive electronic version of the Cost Proposal? ☐ Yes ☐ No
2. Did Bidder complete and sign Attachment 8: Cost Proposal Response Form? ☐ Yes ☐ No

Administrative Proposal:

1. Did Bidder provide a complete electronic version of the Administrative Proposal? ☐ Yes ☐ No
2. Did Bidder submit signed copies of:
   - Attachment 2: Bidder Information and Attestation ☐ Yes ☐ No
   - Attachment 3: New York State Required Certifications Packet ☐ Yes ☐ No
   - Attachment 4: MWBE and Equal Employment Opportunities Requirements (Attachments 4.1 and 4.2) ☐ Yes ☐ No
   - Attachment 5: Vendor Responsibility Questionnaire (hardcopy or submitted electronically in the State's VendRep system) for the Bidder and any subcontractor anticipated to receive a subcontract in excess of $100,000 ☐ Yes ☐ No
   - Attachment 7: Minimum Bidder Qualifications Form ☐ Yes ☐ No