



An Equal Opportunity/Affirmative Action Employer

Announcement of Intention to Fill a Job Vacancy

Senior Attorney, SG-25

(Position may be filled at Trainee Level)

Location: One State Street, New York City

Business Unit: Office of General Counsel

Negotiating Unit: Professional, Scientific and Technical (PEF)

Please note that a change in negotiating unit may affect your salary, insurance and other benefits.

Salary: \$96,336-\$121,413 (Grade-25 Level)

\$82,326 (Grade NS-22)

\$74,193 (Grade NS-20)

\$66,951 (Grade NS-18)

Positions located within the New York City metropolitan area, as well as Suffolk, Nassau, Rockland, and Westchester Counties, are also eligible to receive an additional \$4,000 annual downstate adjustment.

Appointment Status: Permanent

The New York State Department of Financial Services seeks to build an equitable, transparent, and resilient financial system that benefits individuals and supports business. Through engagement, data-driven regulation and policy, and operational excellence, the Department and its employees are responsible for empowering consumers and protecting them from financial harm; ensuring the health of the entities we regulate; driving economic growth in New York through responsible innovation; and preserving the stability of the global financial system.

The Department of Financial Services is seeking candidates for the position of Senior Attorney in the Office of General Counsel. Duties include, but are not limited to, the following:

- Acts as the point person for the Office of General Counsel (Banking) in connection with Freedom of Information Law requests filed under Public Officers Law § 87 *et seq.* ("FOIL");
- Ensures that FOIL requests are timely processed, documents are collected and reviewed, and responses are prepared;
- Answers FOIL-related questions from the Department's FOIL liaisons;
- Supervises administrative staff in the processing of FOIL requests submitted to the Department;
- Reviews and processes requests for confidential supervisory information made pursuant to Banking Law § 36(10);
- Reviews and processes name approval requests;
- Provides oversight of regulatory amendments related to Banking Law and Financial Services Law;
- Drafts new regulations or amendments to regulations to Title Numbers 3 (Banking), and/or 23 (Financial Services) of the New York Codes, Rules and Regulations (NYCRR) to support the needs of the Department;
- Prepares regulations for public comments, prepares regulatory impact statements to address the impact on regulated entities, effectively communicates with and explains proposed regulations to the Executive Chamber, finalizes regulatory submissions and obtains approvals from the Executive Chamber;
- Submits proposed regulations with accompanying statements to the Department of State for publication in the NYS Register, submits copies to the Administrative Regulations Review Commission (ARRC) and the legislative leaders, tracks progress of the proposal, submitting a revised notice if substantial changes are required, tracking progress through adoption; and

- Performs other duties as required.

Appointment Method:

Senior Attorney SG-25: One year as an Assistant Attorney 3 or admission to the NYS Bar and two years of subsequent professional legal experience. **Assistant Attorney 3 SG-22:** One year as Assistant Attorney 2 or admission to the NYS Bar and one year of subsequent professional legal experience. **Assistant Attorney 2 SG-20:** Admission to NYS Bar. **Assistant Attorney 1 SG-18:** Law School Graduation (or other eligibility to take the NYS Bar Examination). Note: If you are appointed as an Assistant Attorney 1, you will be automatically advanced to Assistant Attorney 2 upon admission to the New York State Bar. If you are not admitted to the New York State Bar within two years of appointment, your appointment will be terminated.

The Traineeship: If you are appointed to one of the entry levels of the Attorney Traineeship, you will normally be advanced after each twelve months of satisfactory service to the next higher title (with salary based on performance) until you reach the full performance level of a Senior Attorney. If your final performance evaluation as an Assistant Attorney 2, and your six-month performance evaluation as an Assistant Attorney 3 are rated outstanding, you may be eligible for early advancement to Senior Attorney, reducing your traineeship by six months. All service during the traineeship will be in probationary status. Performance will be evaluated every six months against established standards set by the individual agencies which reflect a timetable for gaining the knowledge and skills necessary so that appointees are able to function at the Senior Attorney level at the completion of the traineeship.

NY HELPS: This title is part of the New York Hiring for Emergency Limited Placement Statewide Program (NY HELPS). The NY HELPS Program allows agencies to fill certain positions via permanent non-competitive appointments. At a future date (within one year of your permanent appointment), it is expected employees hired under NY HELPS will have their non-competitive employment status converted to competitive status, without having to compete in an examination. Employees will then be afforded with all of the same rights and privileges of competitive class employees of New York State. While serving permanently in a NY HELPS title, employees may take part in any promotion examination for which they are qualified.

List Appointment: Candidates must be reachable on the Civil Service eligible list for 20-620010.

55 b/c Appointment: Candidates must meet the eligibility requirements of the Governor's Program to Hire Individuals and Veterans with Disabilities as described in Civil Service Law § 55b/c. Information about this program can be found here: <https://www.cs.ny.gov/rp55/>

Transfer: Candidates must have one year of permanent competitive service in a title eligible for transfer via Section 52.6 of the Civil Service Law. Information regarding transfer eligibility may be available on the [Civil Service Career Mobility Office website](#). *Please Note that under Civil Service Law, an employee cannot have two consecutive upward 70.1 or 52.6 transfers without an intervening eligible list appointment if such transfers would exceed two salary grades.*

To Apply: Interested qualified candidates must submit a resume and letter of interest **no later than April 20, 2026** to the email address listed below. Please include the Box # SA OGC-02045 in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Please be advised that the New York State Department of Financial Services does not offer sponsorship for employment visas.

Christopher Barr
Box # SA OGC-02045
New York State Department of Financial Services
Office of Human Resources Management
One Commerce Plaza, Suite 301
Albany, NY 12257
Email: recruitment@dfs.ny.gov
Fax: (518) 402-5071

All candidates that apply may not be scheduled for an interview.

Public Service Loan Forgiveness

Employment with New York State qualifies an individual for Public Service Loan Forgiveness (PSLF). This program forgives the remaining balance on any Direct Student Loans after you have made 120 qualifying monthly payments while working full-time for a U.S. federal, state, local, or tribal government or not-for-profit organization. To learn more about the program and whether you would qualify, please visit: <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>

AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

All people with disabilities are encouraged to apply to all jobs for which they meet the minimum qualifications.