An Equal Opportunity/Affirmative Action Employer

Announcement of Intention to Fill Multiple Job Vacancies

Assistant Counsel, NS

Location: Albany or New York City **Business Unit: Health Bureau**

Negotiating Unit: Management Confidential (MC)

Please note that a change in negotiating unit may affect your salary, insurance and other benefits.

Salary: $120,471 - $152,238 (salary commensurate with experience)

Positions located within the New York City metropolitan area, as well as Suffolk, Nassau, Rockland, and Westchester Counties, are also eligible to receive an additional $4,150 annual downstate adjustment.

Appointment Status: This is an appointment to a position in the exempt jurisdictional class.

Appointment to this position is pending Governor Appointment's Office and Division of Budget approval.

The New York State Department of Financial Services seeks to build an equitable, transparent, and resilient financial system that benefits individuals and supports business. Through engagement, data-driven regulation and policy, and operational excellence, the Department and its employees are responsible for empowering consumers and protecting them from financial harm; ensuring the health of the entities we regulate; driving economic growth in New York through responsible innovation; and preserving the stability of the global financial system.

The Department of Financial Services is seeking candidates for the position of Assistant Counsel in the Health Bureau. Duties include, but are not limited to, the following:

- Oversee health insurance initiatives and special projects including proposals to expand access to and affordability of health insurance coverage, primary care, and mental health and substance use disorder treatment parity;
- Review, analyze, and comment on legislative proposals relating to health insurance, and after legislation is enacted, facilitate implementation by drafting regulations demonstrating knowledge of the State Administrative Procedure Act (SAPA) requirements for rulemaking and issue circular letters;
- Evaluate health insurance contracts as well as dental, long-term care, accident, disability, travel, and paid family leave contracts, for compliance with all applicable federal and state laws and regulations;
- Develop and revise health insurance product outlines and checklists detailing statutory requirements;
- Oversee review of the process and timeframes that insurers use to make medical necessity decisions and implement protections relating to surprise medical bills;
- Conduct compliance investigations, including related to mental health and substance use disorder parity, analyze the results of such investigations, prepare concise and effective written memoranda on the findings, and draft consent orders;
- Implement network adequacy standards and oversee network adequacy reviews.
- Research and prepare special reports and draft legal memoranda with an ability to produce a high-quality written work product;
- Meet with representatives of the health insurance industry, trade groups, and other governmental agencies to discuss public policy, market and product issues, and other initiatives, and effectively communicate the Department's position;

Participate in task forces and workgroups with the health insurance industry, interested parties, or other governmental agencies; and
- Train and supervise staff within the legal section of the Department's Health Bureau.

Preferred Qualifications

- Admission to the New York State bar in good standing;
- At least 4 years of post-bar legal experience in the finance or banking industry;

Appointment Method:

This is an appointment to a position in the exempt jurisdictional class. As such, the incumbent of this position would serve at the pleasure of the appointing authority.

To Apply: Interested qualified candidates must submit a resume and letter of interest **no later than November 30, 2026** to the email address listed below. Please include Box# **(**Box **AC-HEA-00214**) in the subject line of your email to ensure receipt of your application. **Email submissions are preferred.**

Please be advised that the New York State Department of Financial Services does not offer sponsorship for employment visas.

Nate Keiper
Box AC-HEA-00214
New York State Department of Financial Services
Office of Human Resources Management
One Commerce Plaza, Suite 301
Albany, NY 12257
Email: NCE.Notifications@dfs.ny.gov
Fax: (518) 402-5071

All candidates that apply may not be scheduled for an interview.

Public Service Loan Forgiveness

Employment with New York State qualifies an individual for Public Service Loan Forgiveness (PSLF). This program forgives the remaining balance on any Direct Student Loans after you have made 120 qualifying monthly payments while working full-time for a U.S. federal, state, local, or tribal government or not-for-profit organization. To learn more about the program and whether you would qualify, please visit: https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service

AMERICANS WITH DISABILITIES ACT: REASONABLE ACCOMMODATIONS

Under the Americans with Disabilities Act (ADA), the Department of Financial Services is required to provide reasonable accommodation for known physical or mental limitations of an otherwise qualified applicant with a disability if an accommodation would enable the applicant to perform the essential functions of the job. If the accommodation would constitute an undue hardship on the operations of the agency, the agency is not required to provide it.

All people with disabilities are encouraged to apply to all jobs for which they meet the minimum qualifications.